

**NOTICE**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN**  
**WESTERN MANAGEMENT AREA GROUNDWATER SUSTAINABILITY AGENCY**

will be held on Wednesday, June 26, 2024, at 10:00 a.m.  
at Vandenberg Village Community Services District, Meeting Room, 3745 Constellation Rd, Lompoc, California

**Optional remote public participation is available via Telephone or ZOOM**

To access the meeting via telephone, please dial: **1-669-900-6833** or **1-669-444-9171**  
or via the Web at: <http://join.zoom.us>

“Join a Meeting” - **Meeting ID 852 0141 3681 Meeting Passcode: 689739**

\*\*\* Please Note \*\*\*

The above teleconference option for public participation is being offered as a convenience only and may limit or otherwise prevent your access to and participation in the meeting due to disruption or unavailability of the teleconference line. If any such disruption of unavailability occurs for any reason the meeting will not be suspended, terminated, or continued. Therefore in-person attendance of the meeting is strongly encouraged.

---

**AGENDA OF REGULAR MEETING**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment (Any member of the public may address the Committee relating to any non-agenda matter within the Committee’s jurisdiction. The total time for all public comment shall not exceed fifteen minutes and the time allotted for each individual shall not exceed five minutes. No action will be taken by the Committee at this meeting on any public comment item.)
4. Review and consider approval of the Minutes of the Regular Meeting of May 22, 2024
5. Receive and consider approval of updated organizational chart
6. Receive update from JPA member agency counsel and consider approval of Administrative Services Contract with SYRWCD
7. Receive update on request for WMA GSA Written Verification for APN 099-100-041, 1906 Gypsy Canyon Rd., Lompoc (Joanna Garrick)
8. Receive update and consider possible action on the following SGM Implementation Grant items
  - a. Consider endorsing proposed draft Prop 68 Grant funding allocation budget
  - b. Discuss member agency cost-share agreement and agency loan share contribution status
  - c. Review DWR Grant Invoice #2 transmittal
  - d. Consider authorizing a contract with EKI for Component Management Services on behalf of the Santa Ynez Basin. Consider authorizing Plan Manager or Board President to sign same
  - e. Review WMA Annual Report Comment Letter from DWR
9. Review draft 5-year Budget and rate study for WMA GSA
10. Receive update from legal Counsel on the addition of an Agricultural Representative
11. Discuss tentative date of August 16, 2024, for Basin-wide Joint-GSAs meeting
12. Next Regular WMA GSA Board meeting is scheduled for Wednesday, July 24, 2024
13. WMA GSA Board member reports and requests for future agenda items
14. Adjournment

[This agenda was posted 72 hours prior to the scheduled special meeting at 3669 Sagunto Street, Suite 101, Santa Ynez, California, and SantaYnezWater.org in accordance with Government Code Section 54954. In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Santa Ynez River Water Conservation District at (805) 693-1156. Advanced notification as far as practicable prior to the meeting will enable the GSA to make reasonable arrangements to ensure accessibility to this meeting.]

## MEETING MINUTES

### **Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency Board of Directors May 22, 2024**

A regular meeting of the Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency (WMA GSA) Board of Directors was held on Wednesday, May 22, 2024, at 10:00 a.m. at the Vandenberg Village Community Services District, Meeting Room, 3745 Constellation Road, Lompoc, California.

Directors Present: Jeremy Ball, Chris Brooks, and Steve Jordan

Directors Absent: Myron Heavin

Acting Alternate Director Present (in person): Mike Garner

Non-Voting Directors Present (Teleconference): Meighan Dietenhofer (Acting Alternate)

Alternate Directors Present: Robert Dunlap, Ron Stassi and Kristin Worthley

Others Present (In Person): Cynthia Allen, Bill Buelow, Legal Counsel Isaac St. Lawrence, Amber Thompson, Charlie Witt, and one unannounced attendee

Others Present (Teleconference): Steve Anderson, Matt Brady, Andrew Calderwood, Doug Circle, Vanessa De Anda (EKI), John Fio (EKI), Paeter Garcia, Karen Kistler, Curtis Lawler (Stetson Engineers), Matt Scrudato, Steve Torigiani, and Matt Young

#### **1. Call to Order and Roll Call**

WMA GSA Chair Ball called the meeting to order at 10:02 a.m. Ms. Thompson called roll. Three Directors and one Acting Alternate Director were present providing a quorum. Two Alternate Directors were present. One non-voting Acting Alternate Director participated by teleconference.

#### **2. Pledge of Allegiance**

The Pledge of Allegiance was led by WMA GSA Chair Ball.

#### **3. Public Comment**

Acting Alternate Director Garner made a comment regarding the WMA GSA meeting of April 24, 2024.

**4. Review and Consider Approval of the Minutes of the Special Meeting of April 24, 2024**

The minutes of the WMA GSA Board meeting of April 24, 2024, were presented for Board consideration.

Director Jordan made a MOTION to approve the minutes of the WMA GSA Board meeting of April 24, 2024, as presented. Discussion followed. Director Brooks seconded the motion. There was no public comment. The motion passed unanimously by voice vote.

**5. Review and Consider Approval of Quarterly Financial Reports and Warrant List with Invoices**

Mr. Buelow presented the quarterly financial reports of FY 2023-24 Periods 7 through 9 (through March 31, 2024) and the Warrant Lists for January, February, and March 2024 for WMA GSA Board consideration. Discussion followed. There was no public comment.

Director Jordan made a MOTION to approve the Warrant Lists for January, February, and March 2024 (Check Nos. 1024-1033) totaling \$27,071.17, as presented. Director Brooks seconded the motion. There was no discussion or public comment. The motion passed unanimously by voice vote.

**6. Receive Update on Spring Water Levels and Hydrogeologic Conditions in the WMA**

Mr. Scudato presented information regarding the Western Management Area Spring water levels and hydrologic trends. Discussion followed. Mr. Fio, EKI, and Mr. Lawler, Stetson Engineers, provided additional information regarding water balance, Santa Rita Uplands perennial yield, management actions in GSP, geology of area and its effect on water recharge. There was no public comment or action.

**7. Review and Consider Requests for WMA GSA Written Verification under Executive Order N-7-22 revised under Executive Order N-5-23 in the WMA for the Following Parcel:**

**a. APN 099-100-041, 1906 Gypsy Canyon Rd., Lompoc (Joanna Garrick)**

Mr. Buelow presented the Review of Well Application for APN: 099-100-041 (EH-LUA-23-000039), Joanna Garrick, dated May 7, 2024, by GSI Water Solutions, Inc. Discussion followed. Public comments were received.

After a discussion regarding the current WMA GSA Well Verification Policy, the ongoing downward trend in water levels in the Santa Rita Uplands, and well verification policies used in the other GSAs in the Basin, Director Jordan made a MOTION to table this item to the next meeting, directed the Plan Manager to request the applicant have GSI provide a more in-depth review, similar to what is done in the EMA, for this well verification. Director Brooks seconded the motion. There was no further discussion or public comment. The motion passed unanimously by voice vote.

The Board requested that Mr. Buelow work with consultants to create a more in-depth review process for the well verification policy and bring a more in-depth review process for the well verification policy and a proposal from GSI to the WMA GSA Board for consideration. Mr. Young reported on the timeline and process required for a similar policy change that was completed by the EMA GSA.

**8. Receive Update and Consider Taking Action on the following WMA GSA Items:**

**a. Discuss Archive and Retention of WMA GSA Board Meeting Recordings**

Mr. Buelow reported that this item was added to the agenda per a request made during the last WMA GSA Board meeting. The Board discussed creating a policy for uploading WMA GSA Board meeting recordings to the website for public access using YouTube account or other service at minimal or no cost. There was no public comment.

Acting Alternate Director Mike Garner made a MOTION to upload and store recordings on the website for a minimum of 6 months, if there is a cost to do so, or for perpetuity, if no cost. The motion passed by the following weighted voice vote:

AYES = 7: Ball (City of Lompoc – 2), Jordan (SYRWCD – 4),  
Garner (Mission Hills CSD – 1)  
NO = 1: Brooks (Vandenberg Village CSD – 1)

**b. Consider Approval of Resolution No. WMA-2024-02 to Approve and Adopt a Conflict-of-Interest Code**

Mr. Buelow presented the Notice of Intent to Adopt a Conflict of Interest Code, Declaration of Plan Manager for the Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency, Resolution No. WMA-2024-02, and the Conflict of Interest Code. Legal Counsel Mr. St. Lawrence advised as to why these steps are needed and requirements to file Form 700s. Discussion followed. There were no public comments.

Director Ball made a MOTION to adopt Resolution No. WMA-2024-02 to Approve and Adopt a Conflict-of-Interest Code. Acting Alternate Director Garner seconded the motion. There was no discussion or public comment. The motion passed unanimously by roll call vote.

**c. Discuss the Potential Addition of an Agricultural Representative**

The Board discussed the potential addition of an Agricultural Representative for the WMA GSA. Public comment was received.

Legal Counsel Mr. St. Lawrence advised that there may be issues regarding GSA members being entities authorized by SGMA and other applicable laws and will research such as well as options to add a new member to the JPA.

**d. Discuss WMA GSA Meeting Schedule**

Mr. Buelow stated that this item was requested at the last meeting and reported that the current meeting policy is to hold quarterly regular meetings with special meetings scheduled for the other months, if called for by the Board or if there is a well verification to consider. Discussion followed.

Director Jordan made a MOTION to schedule regular meetings of the WMA GSA Board of Directors monthly through December 2024, on the 4<sup>th</sup> Wednesday, 10:00 am, at Vandenberg Village CSD Meeting Room with the meeting held during 3<sup>rd</sup> week if the meeting falls during a holiday week, and reevaluate the need for monthly regular meetings in December 2024. Acting Alternate Director Garner seconded the motion. There was no discussion or public comment. The motion passed unanimously by voice vote.

**9. Receive update and Consider Taking Action on the Following WMA GSA Service Contracts:**

**a. Administrative Services Contract with SYRWCD**

Mr. Buelow reviewed the Administrative Services Contract with Santa Ynez River Water Conservation District (SYRWCD). Discussion followed.

Director Ball requested multiple options and bids for administrative services be provided to the WMA GSA for consideration by the Board including from SYRWCD, outside consultants, and if GSA was to hire an employee to be Project Manager. Public comment was received.

Director Ball made a MOTION to table this item until the next WMA GSA Board meeting to allow member agencies and their legal counsel time to review the Administrative Services Contract with SYRWCD, with the intent to act on this item at the next meeting. Acting Alternate Director Garner seconded the motion. There was no discussion or public comment. The motion passed unanimously by voice vote.

**b. Rate Study Contract with Raftelis Including Scope of Work**

Mr. Buelow reported that, at the last meeting, the Board requested the contract for Raftelis to be included in the meeting packet for review and consideration. The Board discussed the Rate Study contract with Raftelis, including the Scope of Work and Raftelis' knowledge of the Basin. Director Ball requested additional bids for the rate study efforts be brought back to the WMA GSA Board for comparison.

Director Jordan made a MOTION to approve, as to form, the Rate Study Contract with Raftelis, including the Scope of Work, not to exceed \$57,095, subject to approval by City of Lompoc legal counsel. Further discussion continued. Director Jordan amended the MOTION to include the contract be signed by the Board Chair. Director Brooks seconded the motion. There was no public comment. The motion passed unanimously by voice vote.

**c. Other**

There were no other service contracts to consider or discuss.

**10. Discuss Basin-wide Joint-GSAs Meeting, June 7, 2024, 10 AM, Buellton City Council Chambers**

Mr. Buelow announced a Basin-wide Joint-GSAs meeting is scheduled for June 7, 2024, 10 a.m. at the Buellton City Council Chambers. Discussion followed. There was no public comment or action.

**11. Next Regular WMA GSA Board Meeting is scheduled for Wednesday, June 26, 2024**

The next scheduled WMA GSA Board Regular meeting will be held on Wednesday, June 26, 2024, at 10:00 a.m. at the Vandenberg Village Community Services District, Meeting Room, 3745 Constellation Rd., Lompoc, California.

**12. WMA GSA Board member reports and requests for future agenda items**

Director Brooks encouraged all to continue in cooperative coexistence.

Director Jordan compared the JPA as one of his family meetings with everyone having equal vote and encouraged all to not be difficult.

Alternate Director Kristen Worthley requested Grant Implementation information.

Legal Counsel Mr. St. Lawrence recalled the Directors had requested a budget and a finalized Organization Chart as additional agenda items.

**13. Adjournment**

Chair Ball adjourned the meeting at 12:37 p.m.

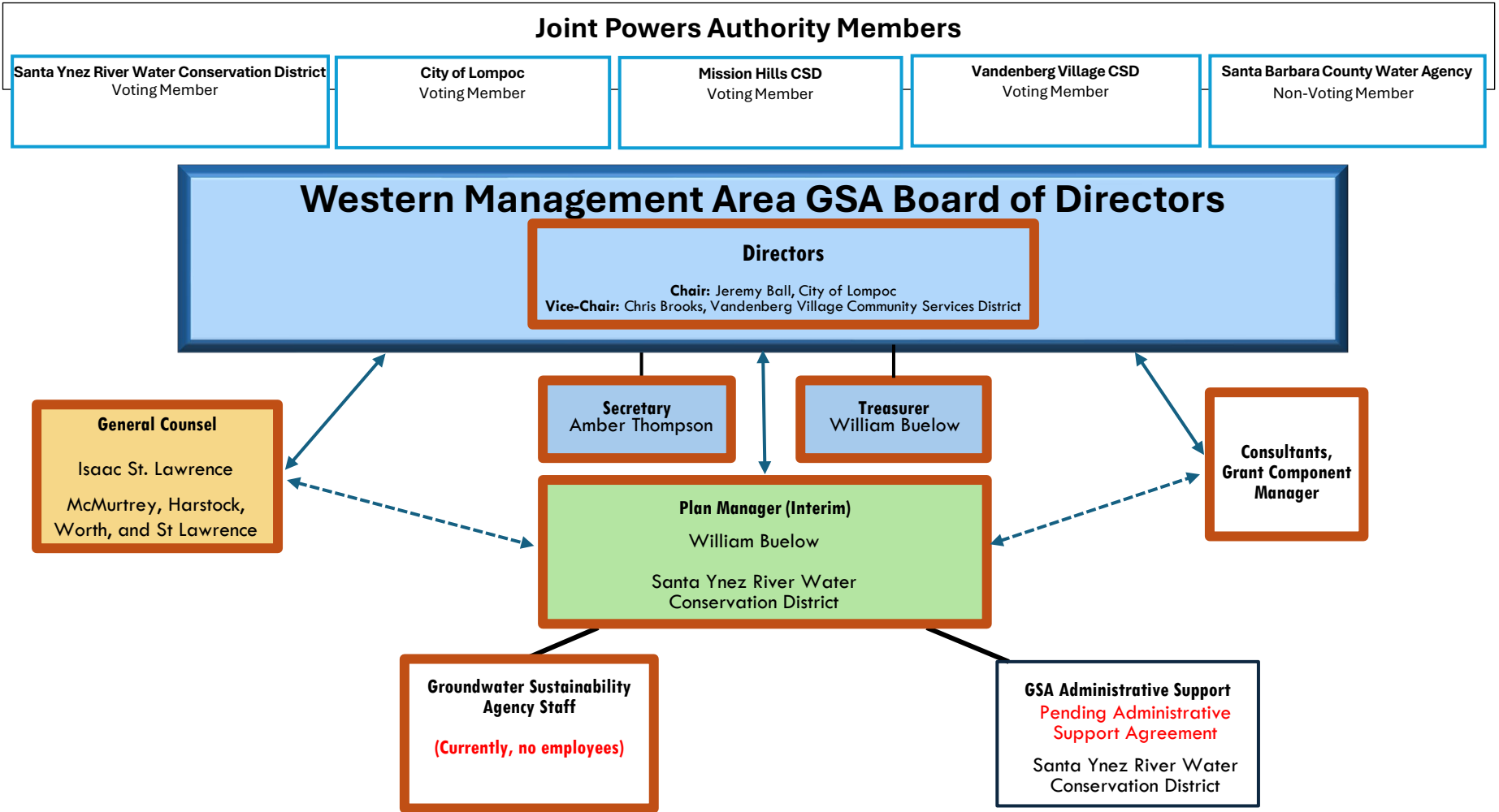
---

Jeremy Ball, Chair

---

Amber Thompson, Secretary

# Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency



Officers of the JPA

[DRAFT]

**ADMINISTRATIVE SERVICES AGREEMENT  
BETWEEN THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
AND  
THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN  
\_\_\_\_\_ MANAGEMENT AREA GROUNDWATER SUSTAINABILITY AGENCY**

This Agreement is effective on the \_\_\_\_ day of \_\_\_\_\_, 2024, by and between the **SANTA YNEZ RIVER WATER CONSERVATION DISTRICT**, formed and existing pursuant to the Water Conservation District Law of 1931, Water Code § 74000, et seq., hereinafter referred to as “SYRWCD,” and the **Santa Ynez River Valley Groundwater Basin \_\_\_\_\_ Management Area Groundwater Sustainability Agency**, a California groundwater sustainability agency formed and existing pursuant to SGMA, Water Code § 10720, et seq., and the Joint Exercise of Powers Act, Government Code § 6500, et seq., hereinafter referred to as "the GSA."

RECITALS

WHEREAS, SYRWCD and the GSA, as separate legal entities, carry on various activities throughout the year in accordance with the laws, policies, procedures, and organizational documents governing each.

WHEREAS, in lieu of hiring its own employees, the GSA desires to retain the services of SYRWCD for the purpose of having SYRWCD’s staff manage and administer the day-to-day operations of the GSA as provided in this Agreement.

WHEREAS, SYRWCD is willing to provide the requested services as an accommodation to the GSA, subject to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants set forth herein and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

1. Agreement for Services. The GSA hereby contracts with SYRWCD for the purpose of providing management and administrative services for the GSA, and SYRWCD hereby agrees to provide such services pursuant to the terms and conditions contained herein (“Services”). Subject to the direction of the GSA’s Board of Directors and discretion of SYRWCD including availability and capacity of its staff to perform services for the GSA, the Services may include, but are not necessarily limited to: acting as plan manager; arranging for and coordination of board and other meetings; preparation of meeting agendas, minutes, and other materials; filing of documents; assisting with public notices and information; coordinating stakeholder outreach including maintaining GSA website, monitoring GSA email; opening accounts and taking other administrative actions on behalf of the GSA; receiving and reviewing invoices, and coordinating with the GSA’s bookkeeper hired to pay invoices, prepare and keep the GSA’s financial statements, accounts and records; coordination with the GSA’s accounting firm hired to prepare financial audits; administering grants on behalf of the GSA; and coordination with the GSA’s contractors hired to comply with SGMA, including in connection preparation of plans, reports, and implementation of management actions required to comply with SGMA. For avoidance of any doubt, such Services shall not include the hiring of or impose any obligation upon SYRWCD to hire or retain any particular employees, consultants or contractors, and the GSA shall be solely responsible for hiring any consultants or contractors, including but not limited to SGMA consultants, bookkeepers and auditors, that may be necessary or desirable to carry out the GSA’s activities or operations.

2. Fees and Expenses. In consideration for the Services provided by SYRWCD pursuant to this Agreement, the GSA shall pay SYRWCD an hourly fee on a time and materials basis at the applicable labor rate



as specified in Exhibit A attached hereto and incorporated herein by this reference and reimburse SYRWCD for any expenses SYRWCD incurs in connection with providing such services to the GSA. SYRWCD will prepare and maintain records of actual time spent providing Services to the GSA, as well as actual expenses incurred on its behalf of the GSA, and the GSA shall pay SYRWCD such amounts within forty (45) days of receipt of an invoice from SYRWCD. Amounts not paid within 90 days of the receipt of an invoice shall bear interest at a rate of 10 percent per annum. The parties may negotiate and agree to a different rate at any time if both parties agree, and any such change shall be in writing and attached to this Agreement as an amendment.

3. Term. The term of this Agreement shall commence on \_\_\_\_\_, 2024, and shall continue indefinitely until termination by either party pursuant to paragraph 4 below.

4. Termination. This Agreement may be terminated by either party at any time, with or without cause, by providing the other party with one-hundred and eighty (180) days prior written notice of termination. This Agreement may be terminated by either party for cause if the other party is in material breach of this Agreement, upon giving notice of termination and the breach not being cured within a period of 30 days after giving notice of termination. The parties shall continue to perform their obligations under this Agreement during the 180-day or 30-day notice period, as applicable, unless mutually agreed otherwise.

5. Indemnification. To the fullest extent permitted by law, the GSA shall indemnify, defend and hold harmless SYRWCD and each officer, director, employee, member, representative, consultant, contractor, and agent of SYRWCD (each a "Covered Person") from and against all claims, causes of action, suits, proceedings, obligations, liabilities, damages, losses, penalties, and costs and expenses of any nature whatsoever, including legal fees and other expenses reasonably incurred, collectively "Claims," arising out of the provision of Services by SYRWCD for the GSA in accordance with this Agreement or any action taken or omitted by any such Covered Person by or on behalf of SYRWCD in connection with the provision of services for the GSA in accordance with this Agreement, or arising out of any action taken or omitted by the GSA or any of its officers, directors, employees, representatives, consultants, contractors, or agents, excepting Claims arising out of the gross negligence or willful misconduct of SYRWCD or of any of SYRWCD's officers, directors, employees, representatives, consultants, contractors, or agents. Likewise, SYRWCD shall indemnify, defend and hold harmless the GSA and each officer, director, employee, member, representative, consultant, contractor, and agent of GSA from and against all Claims arising out of any action taken or omitted by the SYRWCD or its authorized representatives or agents that does not arise out of SYRWCD's provision of Services in accordance with this Agreement, excepting Claims arising out of the gross negligence or willful misconduct of the GSA or of any the GSA's officers, directors, employees, representatives, consultants, contractors, or agents. This paragraph shall survive termination of this Agreement.

6. Insurance Coverage. Prior to SYRWCD providing any Services to the GSA under this Agreement, the GSA, and the GSA's contractors and consultants (before performing work for the GSA), shall obtain and thereafter maintain in full force and effect at all times while this Agreement is in effect, at the GSA's sole expense, all insurance required by law including the following insurances coverages: general liability insurance of \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and vehicle liability coverage, including non-owned automobile coverage, with limits of not less than \$1,000,000. SYRWCD and all other Covered Persons, including SYRWCD's officers, directors, employees, representatives, consultants, contractors, and agents, shall be named as additional insureds under such policies of insurance, and the GSA shall provide SYRWCD with proof that the GSA has obtained such coverages and endorsements before SYRWCD provides any Services to the GSA under this Agreement. Said insurance policies shall also provide coverage for the GSA's contractual liability for indemnification obligations set forth in paragraph 5 above. In addition, SYRWCD shall obtain and maintain in full force and effect at all times while this Agreement is in effect, at SYRWCD's sole expense, all insurance required by law including the following insurance coverages (whether or not required by law): worker's compensation insurance at such amounts required by law; general liability insurance of \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and vehicle liability coverage, including non-owned automobile coverage, with limits of not less than \$1,000,000.

7. Intellectual Property. All intellectual property owned by each party prior to the effective date of this Agreement shall remain the property of that party. Intellectual property developed by SYRWCD or others for the GSA during the term of this Agreement, and paid for by the GSA, shall be and remain the exclusive property of the GSA.

8. No Partnership/Liability. The parties hereto acknowledge and agree that the relationship between SYRWCD and the GSA is as described herein and no other. Nothing contained in this Agreement shall create or be construed as creating a partnership, joint venture, employment relationship or any other relationship except as set forth between the parties. The parties specifically acknowledge and agree that SYRWCD is not a partner with the GSA, whether general or limited, and no activities of the GSA or SYRWCD or statements made by the GSA or SYRWCD shall be interpreted by anyone as establishing any type of relationship other than that of principal and independent contractor.

9. Notices. All notices and other communications hereunder shall be deemed to have been given when delivered personally, at the time confirmed for delivery if by email, or if mailed, at the time deposited in the United States mail or with an express mail service (Federal Express, UPS, or the like), postage prepaid and addressed as follows:

THE GSA	SYRWCD
Address: _____	P.O. Box 719 Santa Ynez, CA 93460
Email: _____	Email: bbuelow@syrwcd.com

The parties hereto may change their address as set forth in this paragraph by providing the other party with written notice thereof.

10. Amendments. No change, amendment or modification of this Agreement shall be valid unless in writing and signed by the parties hereto.

11. Assignment. This Agreement may not be assigned or transferred by either party to any third party without the prior written consent of the other party.

12. Attorneys' Fees and Venue. If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs in addition to any other reasonable relief to which it may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the appropriate court in the County of Santa Barbara, State of California, for any proceeding arising hereunder.

13. Sole and Only Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to their rights and obligations hereunder. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party, which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

14. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

15. Binding on Successors. This Agreement shall be binding on and inure to the benefit of the respective heirs, personal representatives, successors and assigns of the parties hereto.

16. Governing Law. This Agreement shall be construed and governed pursuant to the laws of the

State of California.

17. Consultation with an Attorney. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to its own counsel for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

18. Authority to Execute Agreement. Each Party declares that he/she has read this Agreement and understands and knows the contents thereof, and represents and warrants that each of the Parties executing this Agreement is empowered to do so and hereby binds the respective Party, and all of its successors, assigns, principles, agents, employees, consultants, representatives, attorneys, bonding companies and insurers to the terms hereunder.

19. Counterparts. This Agreement may be executed in counterparts, and all so executed counterparts shall constitute an agreement binding on the Parties hereto. The Parties further agree that a facsimile and/or scanned copy of the executed counterparts shall have the same force and effect as an original.

20. No Other Promise or Warranty. No promise or warranty shall be binding on any Party except as expressly contained in this Agreement.

21. Not Binding on Any Third Party. This Agreement is not for the benefit of any person or party who is not a signatory hereto or specifically named or referred to herein.

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year set forth above.

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

DATE: \_\_\_\_\_

By: \_\_\_\_\_

William J. Buelow, General Manager

DATE: \_\_\_\_\_

THE GSA

By: \_\_\_\_\_

Signature of authorized representative  
(Chair of \_\_\_\_\_ GSA)

*Type or print name of authorized signatory*

EXHIBIT A

[Rates]

**FY 24 and FY 25 SYRWCD Rate Schedule**

<b>Position</b>	<b>FY2024</b>	<b>FY2025</b>
General Manager	\$123.00	\$136.00
District Administrator	\$79.00	\$108.00
Groundwater Administrator	\$52.00	\$55.00
Water Resource Analyst	\$74.00	\$77.00
SGM Administrator		\$87.00

DRAFT

**EXHIBIT B**

**TO SUBGRANT AGREEMENT FOR IMPLEMENTATION OF GRANT AGREEMENT NUMBER 4600015265  
BETWEEN THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES AND SANTA YNEZ RIVER WATER CONSERVATION DISTRICT**

**GRANT AGREEMENT PROJECT COMPONENTS BUDGET ALLOCATION**

Component	Description	Grant	Component	WMA	CMA	EMA	TOTAL
		Admin	Project Manager				
1	Grant Administration	\$154,000	-	-	-	-	\$154,000
2	Well Extraction Measurement and Reporting (Metering)	-	\$163,000	\$192,667	\$192,666	\$192,667	\$741,000
3	Rate Studies	-	-	\$27,333	\$27,333	\$27,334	\$82,000
4	Annual Reports and 5-yr Updates	-	-	\$497,333	\$497,334	\$497,333	\$1,492,000
5	Monitoring Improvement & Expansion (Data Gap Filling)	-	\$107,000	\$679,331	\$513,832	\$544,838	\$1,845,000
6	Stormwater Capture	-	-	\$335,000	-	-	\$335,000
7	Conservation Study	-	-	\$600,000	-	-	\$600,000
8	Recycled Water Study	-	-	\$285,000	-	-	\$285,000
TOTALS:		\$154,000	\$270,000	\$2,616,668	\$1,231,164	\$1,262,174	\$5,534,000

**NOTES:**

1. This allocation is subject and an exhibit to the Subgrant Agreement between SYRWCD, in its role as Grantee, and the three (3) GSAs.
2. As provided in the Grant Agreement and Subgrant Agreement, all work must be completed by April 30, 2026.
3. As provided in the Grant Agreement and Subgrant Agreement, eligible costs include work from October 4, 2022.

**Exhibit B  
Component – Detail**

<b>Component 2</b>	<b>Extraction Measurement &amp; Reporting</b>	<b>Basin-Wide</b>	<b>WMA</b>	<b>CMA</b>	<b>EMA</b>	<b>Sub-Total</b>	<b>Total</b>
<b>Category (a)</b>	<b>Component Administration</b>	\$90,000				\$90,000	<b>\$90,000</b>
<b>Category (b)</b>	<b>Environmental / Design / Engineering</b>					\$0	<b>\$88,000</b>
Task 1	Enviro / CEQA / Permitting		\$5,000	\$5,000	\$5,000	\$15,000	
Task 2	DMS Program Development						
	Landowner Outreach & Agreements						
	· Establish DMS	\$30,000				\$30,000	
	· Memo DMS Development	\$3,000				\$3,000	
Task 3	· Access agreements		\$5,000	\$5,000	\$5,000	\$15,000	
	Demo Project Development						
Task 4	· Tech Memo	\$10,000				\$10,000	
	Basin-wide Extraction Measurement Program						
	· Rules and Regulations		\$5,000	\$5,000	\$5,000	\$15,000	
<b>Category (c)</b>	<b>Implementation / Construction</b>						<b>\$413,000</b>
	Demo Projects						
	· Install/register projects						
	· Data eval/DMS upload		\$127,667	\$127,667	\$127,666	\$383,000	
	· Proofs of purchase						
	· Tech Memo	\$30,000				\$30,000	
<b>Category (d)</b>	<b>Monitoring / Assessment</b>						<b>\$100,000</b>
	· Compile/analyze data						
	· Update model/ budgets		\$33,333	\$33,333	\$33,334	\$100,000	
	· Tech Memo						
<b>Category (e)</b>	<b>Engagement / Outreach</b>						<b>50,000</b>
	· Outreach / engagement		\$16,667	\$16,666	\$16,667	\$50,000	
	· Meetings / workshops						
<b>Totals</b>		<b>\$163,000</b>	<b>\$192,667</b>	<b>\$192,666</b>	<b>\$192,667</b>		<b>\$741,000</b>

**Exhibit B  
Component – Detail**

Component 5	Monitoring Improvement & Expansion	Component Manager	WMA	CMA	EMA	SUB	Total
Category (a)	Component Administration	\$100,000				\$100,000	\$100,000
Category (b)	Environmental / Design / Engineering						<b>\$175,000</b>
Task 1	Enviro / CEQA		\$7,000	\$7,000	\$7,000	\$21,000	
Task 2	Land Purchase / Easements		-	-	-		
	• Secure access agreements, easements, permits		\$35,000	\$35,000	\$35,000	\$105,000	
Task 3	Projects Planning & Design						
	• Preliminary design plans – Wells		\$7,000	\$7,000	\$7,000	\$21,000	
	• Preliminary design plans – Piezometer		-	-	\$7,000	\$7,000	
	• Preliminary design plans – Gages		\$7,000	\$7,000	-	\$14,000	
	• Tech Memo	\$7,000				\$7,000	
Category (c)	Implementation / Construction						<b>\$890,000</b>
Task 4	Advertise, Bid, & Award						
	• Prepare final designs & specs		\$25,000	\$25,000	\$25,000	\$75,000	
	• Complete bid docs & bid process		\$5,000	\$5,000	\$5,000	\$15,000	
Task 5	Equipment Installation						
	• Install Monitoring Well		\$160,000	\$160,000	\$160,000	\$480,000	
	• Install Piezometer		-	-	\$100,000	\$100,000	
	• Install Stream Gages		\$70,000	\$70,000	-	\$140,000	
	<u>Deliverables:</u> Health & Safety Plans; Summary of Activities w/ Photos; Record Drawings; Proofs of Purchase; Well Completion Reports		\$26,665	\$26,665	\$26,670	\$80,000	

**Exhibit B  
Component – Detail**

<b>Component 5 (Continued)</b>	<b>Monitoring Improvement &amp; Expansion</b>	<b>Component Manager</b>	<b>WMA</b>	<b>CMA</b>	<b>EMA</b>	<b>SUB</b>	<b>Total</b>
<b>Category (d)</b>	<b>Monitoring / Assessment</b>						<b>\$580,000</b>
Task 6	Monitoring Network Field Screenings						
	• Update Monitoring Networks		\$10,000	\$10,000	\$10,000	\$30,000	
	• Tech Memos						
	• Survey or video logs		\$70,333	\$70,333	\$70,335	\$211,000	
	• Well Survey and/or Video Log Reports				.		
Task 7							
	Data Collection and DMS Updates						
	• Semi-annual groundwater data		\$1,000	\$1,000	\$1,000	\$3,000	
	• Semi-annual piezometer data		-	-	\$1,000	\$1,000	
	• Bi-weekly streamflow data (storms)		\$26,000	-	-	\$26,000	
	• Quarterly seawater intrusion well data		\$90,000	-	-	\$90,000	
	• Field surveys re potential GDEs		\$100,000	\$50,500	\$50,500	\$201,000	
	• Updates to DMS		\$6,000	\$6,000	\$6,000	\$18,000	
	• Tech Memo		-	-	-	-	
<b>Category (e)</b>	<b>Engagement / Outreach</b>						<b>\$100,000</b>
	• Outreach and engagement materials		\$33,333	\$33,334	\$33,333	\$100,000	
	• Meetings / workshops						
	<b>TOTAL</b>	<b>\$107,000</b>	<b>\$679,331</b>	<b>\$513,832</b>	<b>\$544,838</b>		<b>\$1,845,000</b>



**From:** [Bill Buelow](#)  
**To:** [Bill Buelow](#)  
**Subject:** DWR Grant Progress Report & Invoice #2 submitted  
**Date:** Thursday, May 30, 2024 5:08:04 PM

---

**To: EMA/WMA/CMA Boards and Agency Representatives,**

Grant Progress Report and Invoice #2 has been submitted to our DWR Grant Manager for review. All submitted documents have been uploaded to “Progress Report & Invoice #2” folder at the following link:

**DWR GSP Implementation Grant – DropBox folder of Submissions:**

<https://www.dropbox.com/scl/fo/y6ls1reouvj6vfgcb9x7j/AFL0M0CIAWWGK-JrBJPOGeM?rlkey=fs73lzwjxm09dfxm1ztcx5rgj&st=6ube9f2p&dl=0>

The link was tested, and it worked. Please let me know if you have any problems.

Additionally, the check with reimbursements for Invoice #1 was received and the funds are in the GSA’s non-interest-bearing account awaiting distribution to the three individual GSA accounts. This distribution to these accounts is pending and will be discussed at the upcoming Basin-wide meetings.

v/r,

**Bill Buelow, PG** **GENERAL MANAGER**

O (805) 620-7985 / M (805) 345-5982 / E [bbuelow@syrwcd.com](mailto:bbuelow@syrwcd.com)

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT**

[syrwcd.com](http://syrwcd.com)

**Component Summary Table**

**Invoice #2**

Grantee: Santa Ynez River Water Conservation District  
 Agreement #: 4600015625  
 Invoicing Period: 1/1/2024 to 3/31/2024

Project: SGMA Implementation in the Santa Ynez River Basin  
 Project Proponent: Santa Ynez River Groundwater Basin

Component Description	Total Invoice Amount
Component 1: Grant Administration	\$ 3,178.00
Component 2: Well Extraction-Measure/Report Program	\$ 2,245.25
Component 3: GSAs Rate Study	\$ -
Component 4: GSPs 5-Year Update	\$ 99,869.93
Component 5: Monitoring Network	\$ 9,197.19
Component 6: Stormwater Capture & Infiltration	\$ 6,269.75
Component 7: Water Use Efficiency Plan	\$ 8,706.25
Component 8: Recycled Water Feasibility	\$ 160.00
<b>INVOICE TOTAL:</b>	<b>\$ 129,626.37</b>

**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 1: Grant Administration**

Agreement #: 4600015625

Billing Period: 1/1/2024 to 3/31/2024

<b>Component 1: Budget Category (a): Grant Agreement Administration</b>					
<b>Backup Documentation</b>	<b>Invoice #</b>	<b>Type of work performed</b>	<b>Date on the Invoice</b>	<b>Invoice Amount</b>	<b>Invoice page</b>
See SYRWCD Personnel Hours Summary		Grant Administration	5/15/2024	\$ 3,178.00	1
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$ 3,178.00</b>	

<b>Component 1: Grant Administration - Grand Total:</b>	<b>\$ 3,178.00</b>
---	--------------------

**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 2: Well Extraction Measurement Demonstration Projects and Basin Reporting Program**

Agreement #: 4600015625

Billing Period: 1/1/2024 to 3/31/2024

<b>Component 2: Budget Category (a): Component Administration</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-Component Admin. Cost allocations (Feb. 2024)	3/19/2024	\$ 320.00	7-10
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$ 320.00</b>	

<b>Component 2: Budget Category (b): Environmental / Engineering / Design</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 1: Environmental Compliance and Permitting</b>					
<b>TASK 2: Well Extraction Measurement and Reporting Program Development</b>					
EKI Environment & Water (thru Lompoc)	B90056.02-01	WMA-Well Extraction Measurement, Land IQ (Jan. 2024)	2/20/2024	\$ 1,605.25	2-6
<b>TASK 3: Demonstration Project Development</b>					
<b>TASK 4: Basin-Wide Groundwater Extraction Measurement Program</b>					
<b>Subtotal Budget Category (b): Environmental / Engineering / Design:</b>				<b>\$ 1,605.25</b>	

<b>Component 2: Budget Category (c): Implementation / Construction</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 5: Demonstration Projects</b>					
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-Demonstration Project Table (Feb. 2024)	3/19/2024	\$ 160.00	7-10
<b>Subtotal Budget Category (c): Implementation / Construction:</b>				<b>\$ 160.00</b>	

<b>Component 2: Budget Category (d): Monitoring / Assessment</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>Subtotal Budget Category (d): Monitoring / Assessment:</b>				<b>\$ -</b>	

<b>Component 2: Budget Category (e): Engagement / Outreach</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-Outreach mapping (Feb. 2024)	3/19/2024	\$ 160.00	7-10
<b>Subtotal Budget Category (e): Engagement / Outreach:</b>				<b>\$ 160.00</b>	

<b>Component 2: Well Extraction Measurement Demonstration Projects and Basin Reporting Program - Grand Total:</b>				<b>\$ 2,245.25</b>	
---	--	--	--	--------------------	--

**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 3: Santa Ynez River Basin WMA, CMA, and EMA - SGMA Rate Study**

Agreement #: 4600015625

**NO WORK ON THIS COMPONENT DURING THIS TIME PERIOD**

Billing Period: 1/1/2024 to 3/31/2024

<b>Component 3: Budget Category (a): Component Administration</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$</b>	<b>-</b>

<b>Component 3: Budget Category (b): Environmental / Engineering / Design</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>Subtotal Budget Category (b): Environmental / Engineering / Design:</b>				<b>\$</b>	<b>-</b>

<b>Component 3: Santa Ynez River Basin WMA, CMA, and EMA - SGMA Rate Study - Grand Total:</b>	<b>\$</b>	<b>-</b>
---	-----------	----------

**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 4: Basin GSPs 5-Year Update**

Agreement #: 4600015625

Billing Period: 1/1/2024 to 3/31/2024

<b>Component 4: Budget Category (a): Component Administration</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-Component Administration (Feb. 2024)	3/19/2024	\$ 180.75	7-10
GSI Water Solutions	738.003-3	EMA-Annual Report-Project Mgmt & Administration (Jan. 2024)	2/13/2024	\$ 57.50	31
GSI Water Solutions	738.003-4	EMA-Annual Report-Project Mgmt & Administration (Feb. 2024)	3/13/2024	\$ 7,296.25	32-33
GSI Water Solutions	738.003-5	EMA-Annual Report-Project Mgmt & Administration, submittal (March 2024)	4/9/2024	\$ 1,413.75	34-35
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$ 8,948.25</b>	

<b>Component 4: Budget Category (d): Monitoring / Assessment</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 1: Annual Reporting</b>					
GSI Water Solutions	738.003-3	EMA-Annual Report WY 2023 -Data Analysis/Representation (Jan. 2024)	2/13/2024	\$ 12,133.75	31
EKI Environment & Water (thru Lompoc)	B90056.02-01	WMA-GSPs 5-year Update PMAs (Jan. 2024)	2/20/2024	\$ 2,400.00	2-6
Stetson Engineers, Inc	2874-23-002	CMA-Annual Report WY 2023 (Jan. 2024)	2/22/2024	\$ 11,149.75	11-14
Stetson Engineers, Inc	2875-23-002	WMA-Annual Report WY 2023 (Jan. 2024)	2/22/2024	\$ 15,191.50	15-18
GSI Water Solutions	738.003-4	EMA-Annual Report WY 2023 -Data Analysis, Report Prep. (Feb. 2024)	3/13/2024	\$ 15,883.75	32-33
Stetson Engineers, Inc	2874-23-003	CMA-Annual Report WY 2023 (Feb. 2024)	3/22/2024	\$ 7,924.50	19-21
Stetson Engineers, Inc	2875-23-003	WMA-Annual Report WY 2023 (Feb. 2024)	3/22/2024	\$ 8,848.75	22-24
GSI Water Solutions	738.003-5	EMA-Annual Report WY 2023 -Data Analysis, Report Prep. (March. 2024)	4/9/2024	\$ 7,281.25	34-35
Stetson Engineers, Inc	2874-23-004	CMA-Annual Report WY 2023 (March 2024)	4/17/2024	\$ 2,013.75	25-27
Stetson Engineers, Inc	2875-23-004	WMA-Annual Report WY 2023 (March 2024)	4/17/2024	\$ 1,672.25	28-30
<b>TASK 2: 2022 GSP Modifications</b>					
Stetson Engineers, Inc	2874-23-003	CMA-2022 GSP Modifications (Feb. 2024)	3/22/2024	\$ 1,026.00	19-21
Stetson Engineers, Inc	2875-23-003	WMA-2022 GSP Modifications (Feb. 2024)	3/22/2024	\$ 1,079.00	22-24
Stetson Engineers, Inc	2874-23-004	CMA-2022 GSP Modifications (March 2024)	4/17/2024	\$ 753.75	25-27
Young Wooldridge	108320	CMA/EMA/WMA-2022 GSP Modifications (Jan. 2024)	1/31/2024	\$ 2,600.00	36
Best Best & Krieger	987075	CMA/EMA/WMA-2022 GSP Modifications (Jan. 2024)	2/6/2024	\$ 810.00	37-39
<b>TASK 3: Five-Year GSP Update</b>					
<b>Subtotal Budget Category (d): Monitoring / Assessment:</b>				<b>\$ 90,768.00</b>	

<b>Component 4: Budget Category (e): Engagement / Outreach</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
Santa Ynez CSD	1986	EMA-Public Meetings, room rental fee (2/22/24)	2/28/2024	\$ 76.84	40
Santa Ynez CSD	2007	EMA-Public Meetings, room rental fee (3/28/24)	3/29/2024	\$ 76.84	41
<b>Subtotal Budget Category (e): Engagement / Outreach:</b>				<b>\$ 153.68</b>	

<b>Component 4: Basin GSPs 5-Year Update - Grand Total:</b>	<b>\$ 99,869.93</b>
---	---------------------

**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 5: Monitoring Improvement and Expansion**

Agreement #: 4600015625

Billing Period: 1/1/2024 to 3/31/2024

<b>Component 5: Budget Category (a): Component Administration</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$</b>	<b>-</b>

<b>Component 5: Budget Category (b): Environmental / Engineering / Design</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 1: Environmental Compliance and Permitting</b>					
<b>TASK 2: Land Purchase / Easements</b>					
<b>TASK 3: Monitoring Network Planning and Design</b>					
EKI Environment & Water (thru Lompoc)	B90056.02-01	WMA-Monitoring Network: Seawater intrusion, GDE (Jan. 2024)	2/20/2024	\$ 3,693.50	2-6
<b>Subtotal Budget Category (b): Environmental / Engineering / Design:</b>				<b>\$</b>	<b>3,693.50</b>

<b>Component 5: Budget Category (c): Implementation / Construction</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 4: Advertise, Bid, and Award</b>					
<b>TASK 5: Monitoring Well and Equipment Installation</b>					
<b>Subtotal Budget Category (c): Implementation / Construction:</b>				<b>\$</b>	<b>-</b>

<b>Component 5: Budget Category (d): Monitoring / Assessment</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 6: Monitoring Network Field Screening</b>					
<b>TASK 7: Data Collection, Assessment, and DMS Updates</b>					
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-Seawater Intrusion, GDE (Feb. 2024)	3/19/2024	\$ 2,454.00	7-10
Stetson Engineers, Inc	2874-23-002	CMA-DMS implementation/support (Jan. 2024)	2/22/2024	\$ 870.00	11-14
Stetson Engineers, Inc	2875-23-002	WMA-DMS implementation/support (Jan. 2024)	2/22/2024	\$ 797.25	15-18
Stetson Engineers, Inc	2874-23-003	CMA-DMS implementation/support (Feb. 2024)	3/22/2024	\$ 211.50	19-21
Stetson Engineers, Inc	2875-23-003	WMA-DMS implementation/support (Feb. 2024)	3/22/2024	\$ 246.75	22-24
Stetson Engineers, Inc	2874-23-004	CMA-Monitoring Network, DMS support (March 2024)	4/17/2024	\$ 341.97	25-27
Stetson Engineers, Inc	2875-23-004	WMA-Monitoring Network, DMS support (March 2024)	4/17/2024	\$ 422.22	28-30
<b>Subtotal Budget Category (d): Monitoring / Assessment:</b>				<b>\$</b>	<b>5,343.69</b>

<b>Component 5: Budget Category (e): Engagement / Outreach</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-outreach mapping (Feb. 2024)	3/19/2024	\$ 160.00	7-10
<b>Subtotal Budget Category (e): Engagement / Outreach:</b>				<b>\$</b>	<b>160.00</b>

<b>Component 5: Monitoring Improvement and Expansion - Grand Total:</b>	<b>\$</b>	<b>9,197.19</b>
---	-----------	-----------------

**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 6: Stormwater Capture and Infiltration Project Designs**

Agreement #: 4600015625

Billing Period: 1/1/2024 to 3/31/2024

<b>Component6: Budget Category (a): Component Administration</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$</b>	<b>-</b>

<b>Component 6: Budget Category (b): Environmental / Engineering / Design</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
EKI Environment & Water (thru Lompoc)	B90056.02-01	WMA-planning Environ/Engineering (Jan. 2024)	2/20/2024	\$ 5,481.00	2-6
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-planning Environ/Engineering (Feb. 2024)	3/19/2024	\$ 528.25	7-10
Stetson Engineers, Inc	2874-23-004	CMA-planning Environ/Engineering (March 2024)	4/17/2024	\$ 100.50	25-27
<b>Subtotal Budget Category (b): Environmental / Engineering / Design:</b>				<b>\$</b>	<b>6,109.75</b>

<b>Component 6: Budget Category (e): Engagement / Outreach</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-outreach mapping (Feb. 2024)	3/19/2024	\$ 160.00	7-10
<b>Subtotal Budget Category (e): Engagement / Outreach:</b>				<b>\$</b>	<b>160.00</b>

<b>Component 6: Stormwater Capture and Infiltration Project Designs - Grand Total:</b>	<b>\$</b>	<b>6,269.75</b>
--	-----------	-----------------



**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 7: Water Use Efficiency Strategic Plan**

Agreement #: 4600015625

Billing Period: 1/1/2024 to 3/31/2024

<b>Component 7: Budget Category (a): Component Administration</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$</b>	<b>-</b>

<b>Component 7: Budget Category (b): Environmental / Engineering / Design</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 1: Develop Water Use Efficiency Strategic Plan and Design Demonstration Projects</b>					
EKI Environment & Water (thru Lompoc)	B90056.02-01	WMA-coordination/planning/meetings (Jan. 2024)	2/20/2024	\$ 7,663.50	2-6
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-coordination/slides/project table (Feb. 2024)	3/19/2024	\$ 882.75	7-10
<b>TASK 2: Environmental Compliance and Permitting</b>					
<b>TASK 3: Access Agreements and/or Encroachment Permits</b>					
<b>Subtotal Budget Category (b): Environmental / Engineering / Design:</b>				<b>\$</b>	<b>8,546.25</b>

<b>Component 7: Budget Category (c): Implementation / Construction</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>TASK 4: Advertise, Bid, and Award</b>					
<b>TASK 5: Monitoring Equipment at Water Use Efficiency Demonstration Projects</b>					
<b>Subtotal Budget Category (c): Implementation / Construction:</b>				<b>\$</b>	<b>-</b>

<b>Component 7: Budget Category (d): Monitoring / Assessment</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
<b>Subtotal Budget Category (d): Monitoring / Assessment:</b>				<b>\$</b>	<b>-</b>

<b>Component 7: Budget Category (e): Engagement / Outreach</b>					
Backup Documentation	Invoice #	Type of work performed	Date on the Invoice	Invoice Amount	Invoice page
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-outreach mapping (Feb. 2024)	3/19/2024	\$ 160.00	7-10
<b>Subtotal Budget Category (e): Engagement / Outreach:</b>				<b>\$</b>	<b>160.00</b>

<b>Component 7: Water Use Efficiency Strategic Plan - Grand Total:</b>	<b>\$</b>	<b>8,706.25</b>
--	-----------	-----------------

**Backup Documentation Summary Table**  
**SGMA Implementation in the Santa Ynez River Basin**  
**Component 8: Recycled Water Feasibility Study**

Agreement #: 4600015625

Billing Period: 1/1/2024 to 3/31/2024

<b>Component 8: Budget Category (a): Component Administration</b>					
<b>Backup Documentation</b>	<b>Invoice #</b>	<b>Type of work performed</b>	<b>Date on the Invoice</b>	<b>Invoice Amount</b>	<b>Invoice page</b>
EKI Environment & Water (thru Lompoc)	B90056.02-01	WMA-Component Administration (Jan. 2024)	2/20/2024	\$ 80.00	2-6
<b>Subtotal Budget Category (a): Component Administration:</b>				<b>\$ 80.00</b>	

<b>Component 8: Budget Category (b): Environmental / Engineering / Design</b>					
<b>Backup Documentation</b>	<b>Invoice #</b>	<b>Type of work performed</b>	<b>Date on the Invoice</b>	<b>Invoice Amount</b>	<b>Invoice page</b>
<b>Subtotal Budget Category (b): Environmental / Engineering / Design:</b>				<b>\$ -</b>	

<b>Component 8: Budget Category (e): Engagement / Outreach</b>					
<b>Backup Documentation</b>	<b>Invoice #</b>	<b>Type of work performed</b>	<b>Date on the Invoice</b>	<b>Invoice Amount</b>	<b>Invoice page</b>
EKI Environment & Water (thru Lompoc)	B90056.02-02	WMA-outreach need/approach (Feb. 2024)	3/19/2024	\$ 80.00	7-10
<b>Subtotal Budget Category (e): Engagement / Outreach:</b>				<b>\$ 80.00</b>	

<b>Component 8: Recycled Water Feasibility Study - Grand Total:</b>				<b>\$ 160.00</b>	
---	--	--	--	------------------	--



CALIFORNIA DEPARTMENT OF WATER RESOURCES

# SUSTAINABLE GROUNDWATER MANAGEMENT OFFICE

715 P Street, 8<sup>th</sup> Floor | Sacramento, CA 95814 | P.O. Box 942836 | Sacramento, CA 94236-0001

May 17, 2024

Bill Buelow  
Santa Ynez River Valley Basin – Plan Manager  
P.O. Box 719  
Santa Ynez, CA 93460  
[bbuelow@syrwcd.com](mailto:bbuelow@syrwcd.com)

RE: Review of Annual Reports for the Santa Ynez River Valley Basin, Water Year 2023

Dear Bill Buelow,

As the basin point of contact for the groundwater sustainability plans (GSPs or Plan) in the Santa Ynez River Valley Basin (Basin), this letter is to inform you that the Department of Water Resources (Department) has completed the review of the annual report for the Western Management Area GSP for Water Year 2023 and determined that no further information or action is required at this time.

The Sustainable Groundwater Management Act (SGMA) requires on every April 1 following the adoption of a GSP that an annual report be submitted to the Department providing updated information about the Basin (Wat. Code § 10728). The required contents of annual reports are further specified in the GSP Regulations (23 CCR § 356.2). Once an annual report has been submitted, the Department is required: to notify the submitting agency of receipt within 20 days, review the information to determine whether the basin's GSP is being implemented in a manner likely to achieve its established sustainability goal, and notify the submitting agency in writing if additional information is required (23 CCR § 355.8).

The submitted information appears to largely satisfy the requirements of the GSP Regulations (23 CCR § 356.2) and no additional information is required at this time. The Department previously conducted a comprehensive evaluation of the Plan for the Basin and issued an assessment determining that the GSPs is likely to achieve the sustainability goal for the Basin. The Department has determined that for the period of time covered in the annual report, it appears the Plan continues to be implemented in a manner consistent with achieving the Basin's sustainability goal as described in the Plan. The Department reached this conclusion after reviewing information in the annual report, any public comments submitted to the Department regarding this annual report, and other relevant information regarding Basin conditions available to the Department. A few minor issues were noted during the review that should be addressed in the future annual report submittals including:

- The data submitted to the SGMA Portal needs to be aggregated for the entire basin, rather than separate data submittals for each GSA.
- The basin point of contact should submit one annual report for the entire Subbasin each year with the additional GSA specific information included as appendices, as necessary. The one coordinated annual report should document the aggregated data for the entire Subbasin that was submitted to the SGMA Portal while also presenting the GSA specific data and information in tabular form.

In making this determination, the Department recognizes that achieving SGMA's goal of sustainable groundwater management is a significant and new statutory and policy directive. GSAs must and will continue to improve their understanding of and ability to manage their Basin as Plan implementation under SGMA progresses. Consequently, the Department's review of this and other annual reports noted information contained in the annual report may not precisely match the schedules, projections, or estimates reported in the initial Plan as approved by the Department because of numerous factors over which the GSA has varying levels of knowledge and control (e.g., annual hydrology, actions of other private or public entities, unforeseen delays or events, and unexpected physical or geologic processes, etc.).

The approved Plan for the Basin is still in the early years of its implementation and it is State policy that sustainable groundwater management is best achieved locally through the development, implementation, and updating of plans and programs (Wat. Code §113, §10720.1). Accordingly, for this Basin, the Department concluded that any discrepancies between information in the annual report and the Plan as approved by the Department, did not at this time create an appreciable concern regarding Plan implementation and its continued likelihood of achieving the Basin sustainability goal.

The Department anticipates conducting a more thorough review of Plan implementation as part of its periodic review of the GSPs, which, in contrast to annual report reviews that consider information about only one year, will look at the periodic evaluation and the collective annual reports that provide the Department with numerous years of reporting data to better assess trends, issues or conditions of concern in the basin, and whether Plan implementation remains on track to achieve sustainability.

Please contact the assigned DWR basin point-of-contact or [sgmps@water.ca.gov](mailto:sgmps@water.ca.gov) if you have questions about this notice or the annual reporting process. The Department looks forward to receiving your Water Year 2024 Annual Report by April 1, 2025.

Thank You,

*Paul Gosselin*

Paul Gosselin  
Deputy Director  
Sustainable Groundwater Management

Groundwater Sustainability Agency for the **Western Management Area**  
in the Santa Ynez River Groundwater Basin

**DRAFT 5 Year BUDGET**

**DRAFT 5 Year BUDGET**

	July 1, 2024 - June 30, 2025	July 1, 2025 - June 30, 2026	July 1, 2026- June 30, 2027	July 1, 2027- June 30, 2028	July 1, 2028- June 30, 2029
	12 months	12 months	12 months	12 months	12 months
<b>REVENUES:</b>					
Member Agency Contributions	250,000	250,000	0	0	0
Estimated SGMA Grant Reimbursement *3	1,000,000	1,000,000	616,668	0	0
Interest Income	850	1,000	1,150	1,250	1,500
SGMA Fees	0	600,000	275,000	325,000	335,000
<b>TOTAL INCOME</b>	<b>\$ 1,250,850</b>	<b>\$ 1,851,000</b>	<b>\$ 892,818</b>	<b>\$ 326,250</b>	<b>\$ 336,500</b>
Rate based on Yield of 26000 AF	26000	\$ -	\$ 23.08	\$ 10.58	\$ 12.50
		\$ 12.88			
<b>EXPENSES</b>					
<u>Internal Operations / Expenses (Assumes 3% increase/yr)</u>					
Executive Director *1	117,000	120,510	124,125	127,849	131,685
Administrative Support *1	19,500	20,085	20,688	21,308	21,947
Outside Services *2	3,600	3,708	3,819	3,934	4,052
Office Expense	0	0	0	0	0
Director Fees	0	0	0	0	0
Travel & Training	2,000	2,060	2,122	2,185	2,251
Annual Audit	0	25,000	25,750	26,523	27,318
Insurance	6,000	6,180	6,365	6,556	6,753
Dues (ACWA, CSDA etc)	800	824	849	874	900
Fees Collection Expenses	500	515	530	546	563
Payback Agencies	0	0	600,000	0	0
Miscellaneous (internet, webpage, postage etc)	1,000	1,030	1,061	1,093	1,126
<b>SUB-TOTAL INTERNAL OPERATIONS</b>	<b>\$150,400</b>	<b>\$179,912</b>	<b>\$785,309</b>	<b>\$190,869</b>	<b>\$196,595</b>
<u>Legal</u>					
General & Misc.	15,000	15,450	15,914	16,391	16,883
Employment/HR	1,000	1,030	1,061	1,093	1,126
Fees Collection	10,000	10,300	10,609	10,927	11,255
<b>SUB-TOTAL LEGAL</b>	<b>\$26,000</b>	<b>\$26,780</b>	<b>\$27,583</b>	<b>\$28,411</b>	<b>\$29,263</b>
<u>Engineering / Environmental</u>					
General & Misc.	25,000	25,000	25,000	50,000	50,000
Annual DWR Report	0	45,000	46,350	47,741	49,173
Grant Components 2-8 Jan 24-Jun 24	0	0	0	0	0
Grant Components 2-8 Jul 24-Jun 25	1,308,334	0	0	0	0
Grant Components 2-8 Jul 25-Jun 26	0	1,308,334	0	0	0
Other Consultants	2,000	2,000	10,000	10,000	10,000
<b>SUB-TOTAL ENGINEERING / ENVIRONMENTAL</b>	<b>\$1,335,334</b>	<b>\$1,380,334</b>	<b>\$81,350</b>	<b>\$107,741</b>	<b>\$109,173</b>
<b>CONTINGENCIES</b>					
<b>TOTAL EXPENSES</b>	<b>\$ 1,511,734</b>	<b>\$1,587,026</b>	<b>\$894,243</b>	<b>\$ 327,020</b>	<b>\$ 335,031</b>
<b>INCOME LESS EXPENSES</b>	<b>\$ (260,884)</b>	<b>\$ 263,974</b>	<b>\$ (1,424)</b>	<b>\$ (770)</b>	<b>\$ 1,469</b>
Carry-over Adjustment from previous year		-260,884	3,090	1,666	896
		<b>3,090</b>	<b>1,666</b>	<b>896</b>	<b>2,365</b>
<b>NET POSITION</b>					
<b>RESERVES (GSA Policy Decision)</b>					
Amount in/out of Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves, Total Balance	\$ -	\$ -	\$ -	\$ -	\$ -

\*1) Level of Effort (LOE) for Executive Director (15hrs/week) and Admin support (5 hrs/week) plus 3% COLA per year

\*2) \$300/month for bookkeeper and AP 2023 rates plus 3% COLA per year

\*3) Assumes DWR will hold 10% retention until end of project, or 3rd Qtr 2026